

Obion County Board of Education

Regular Board Meeting

May 2, 2011

The Obion County Board of Education met in regular session on May 2, 2011 at South Fulton Middle/High School. Board Chairman, Brian Rainey, called the meeting to order at 7:00 p.m. and led everyone in prayer.

Mr. Huss called the roll. Mr. Brian Rainey, Mr. Fritz Fussell, Mr. Willis Easley, Mr. David Lamb, Mr. Tim Partin, Ms. Diane Sanderson, and Ms. Susan Williams were present. Seven members were present. There was a quorum.

APPROVAL OF AGENDA

Upon the recommendation of Chairman Rainey, the Board unanimously approved the agenda.

APPROVAL OF MINUTES FROM PRIOR MEETING

Upon the recommendation of Chairman Rainey, the Board unanimously approved minutes from the Board meeting of April 4, 2011.

CONSENT AGENDA

The consent agenda consists of the monthly personnel report, the monthly financial reports/business activity, and a report of surplus technology equipment that has been disposed via most economical method. Upon the recommendation of Chairman Rainey, the Board unanimously approved the consent agenda.

OLD BUSINESS

Recognize/Approve Corrected Furniture Bid Recommendation for Obion County Central and South Fulton High Schools Career Technology Additions – Prior to issuing purchase orders for furniture at the new career technology facilities, it was noted that the approved bids should have included a low bid from Howard Happy for item #1 – ten (10) wooden desks at \$455 (four hundred fifty-five dollars) each. After contacting J.C. Educational and School Specialty to make them aware of the mistake, Mr. Huss recommended the approval of a corrected recommendation to include the above noted Howard Happy bid. Mr. Lamb made a motion to approve. Mr. Easley seconded the motion. **MOTION CARRIED.**

NEW BUSINESS

Consider/Approve Teachers Recommended for Tenure – In accordance with State law and Board Policy, the names of teachers who do not receive a recommendation for rehire or tenure from their respective principal and/or instructional supervisor are to be recorded in the minutes of the Obion County Board of Education. The following teachers did not receive a recommendation for rehire:

- Robin Long, Julia Watters, Cathy Kendall, Mandy Brewer, Paula Smith, Tara Erwin, and Lenise Green

The following teachers did receive a recommendation for tenure by their respective principal and/or instructional supervisor:

- Black Oak Elementary – Kristen Chandler
- Hillcrest Elementary – Emmylou Denman, Courtney Gantt, Ashleigh Wilds
- Lake Road Elementary – Jennifer Pate
- Obion County Central High School – Vicki Crenshaw, Terrance Moore, Glen Marshall, Adam Dowland, Shawn Jackson, Charles Foley, Lynsey Butler, Andy Zimmerman, Jeff Riley, Heather Kendall, Melanie Mitchell, Debra Stringer
- Ridgemont Elementary – Carrye Richardson, Rachel Whites
- South Fulton Elementary – Patresa Rogers, Alicia Jackson
- South Fulton Middle/High – Eric Knott, Kelly Spivey
- Central Office – Judy Denman

Prior to the Board voting on the above noted recommendations, Mr. Huss recommended the addition of Charyl Craddock for tenure. Mr. Easley made a motion to approve all recommendations for tenure as presented. Mr. Partin seconded the motion. **MOTION CARRIED.**

Recognition of Administrative/Principal Assignments for the 2011 – 2012 School Year – For the 2011 – 2012 School year, administrative, principal, and assistant principal assignments will be as follows:

- Assistant Director of Schools, Student Support Services – Dale Hollowell
- Assistant Director of Schools, Teaching and Learning (Includes supervision of instruction for grades 9 – 12) – Nancy Hamilton
- Supervisor of Instruction Grades 5 – 8/Title Director – Lesa Scillion
- Supervisor of Instruction Grades Pre K – 4 – Vikki Stevenson
- Supervisor of Special Education/Coordinated School Health – Mary Lynn Dodson
- Director of Reading Recovery – Terri Pike
- Career and Technical Education Director – Russ Davis
- Supervisor of Child Nutrition – Judy Denman
- Supervisor of Adult Education – Sharon Connell
- Supervisor of Pupil Transportation/Plant Operations – Larry Parks
- Supervisor of Maintenance – Phil Graham

- Director of Finance – Linda Carney
- Technology Coordinator – Jason Kendall
- Black Oak Elementary Principal – Sheila Stone
- Black Oak Elementary Assistant Principal – Mary Coleman
- Hillcrest Elementary Principal – Melinda McCullough
- Hillcrest Elementary Assistant Principal – Richard Tant
- Lake Road Elementary Principal – Dennis Buckelew
- Lake Road Elementary Assistant Principal – Regina Patterson
- Obion County Central High Principal – Linda Crigger
- Obion County Central High Assistant Principal – Tommy Victory
- Obion County Central High Assistant Principal – Craig Rogers
- Ridgemont Elementary Principal – Don Capps
- Ridgemont Elementary Assistant Principal – Josh Nance
- South Fulton Elementary Principal – Elise Braswell
- South Fulton Elementary Assistant Principal – Patresa Rogers
- South Fulton Middle/High Principal – To Be Announced
- South Fulton Middle/High Assistant Principal – To Be Announced

No action was required by the Board on the above noted appointments as this item was for informational purposes only.

Consider/Appoint Member to Athletic Advisory Committee – Upon the recommendation of Chairman Rainey, a motion was made by Ms. Sanderson for the appointment of Mr. Fritz Fussell to serve for one year on the Athletic Advisory Committee. Ms. Williams seconded the motion. **MOTION CARRIED.**

Consider/Approve Table Bid for Ridgemont Elementary School Cafeteria – The following bids were received for the purchase of twenty (20) tables at the Ridgemont Elementary School Cafeteria:

- | | |
|--------------------------------------|---------------|
| 1. ATD – American Company | \$21,329.60 |
| 2. Virco, Inc. | \$21,334.80 |
| 3. MISSCO Contract Sales/Amtab | \$16,920.00 * |
| 4. Lanzer’s Printing & Office Supply | \$35,680.00 |

According to Mr. Huss, the low bid from MISSCO Contract Sales/Amtab is not equivalent to the specifications for the cafeteria tables. Therefore, he recommended the low bid from ATD – American Company, which meets all specifications, including delivery and installation, in the amount of \$21,329.60 (twenty-one thousand, three hundred twenty-nine dollars and sixty cents). Mr. Lamb made a motion to approve. Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Steamer Bid for Black Oak Elementary School Cafeteria – The following bids were received for the purchase of a convection steamer for the Black Oak Elementary School cafeteria:

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|---------------------------------------|-------------|
| 1. Hotel & Restaurant Supply, Memphis | \$14,884.00 |
| 2. Federal Equipment Dealers, Memphis | \$16,048.72 |

Upon the recommendation of Mr. Huss, a motion was made by Mr. Fussell to approve the low bid of \$14,884.00 (fourteen thousand, eight hundred eighty-four dollars) from Hotel and Restaurant Supply for the above noted item, which will include installation and disposal of the old steamer. Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Classroom Presentation Bid – The following bids were submitted for the purchase of classroom presentation equipment to equip eleven (11) classrooms in the new Career Technology Facilities at Obion County Central and South Fulton High Schools:

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|------------------------------------|-----------------|
| 1. CDW Government LLC | \$1,340.62 each |
| 2. Personal Computer Systems, Inc. | \$1,277.00 each |

Upon the recommendation of Mr. Huss, a motion was made by Mr. Fussell to approve the low bid of \$1,277.00 (one thousand, two hundred seventy-seven dollars) from Personal Computer Systems, Inc. for the above noted item to be used in each of the eleven (11) classrooms at the Career Technology facilities. Ms. Sanderson seconded the motion. **MOTION CARRIED.**

Consider/Approve Computer Laptop Bid – The following bids were received for the purchase of thirty-seven (37) computer laptops for the Special Education Department:

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|------------------------------------|---------------|
| 1. GovConnection | \$575.00 each |
| 2. CDW Government LLC | \$651.00 each |
| 3. Personal Computer Systems, Inc. | \$683.00 each |

Upon Mr. Huss' recommendation, a motion was made by Mr. Lamb to approve the low bid of \$575.00 (five hundred seventy-five dollars) each for the purchase of thirty-seven (37) computer laptops as noted above. Mr. Easley seconded the motion. **MOTION CARRIED.**

Consider/Approve Microsoft OVS-ES Bid – The following bids were received for the purchase of a Microsoft Software license agreement based on

three hundred sixty (360) FTE employees that includes licensing for Microsoft Office, Windows 7.0, and server CAL for the System:

- | | |
|------------------------------------|-------------|
| 1. GovConnection | \$17,985.60 |
| 2. CDWGovernment LLC | \$18,590.40 |
| 3. Personal Computer Systems, Inc. | \$20,160.00 |

Upon the recommendation of Mr. Huss, a motion was made by Mr. Fussell to approve the low bid as submitted by GovConnection in the amount of \$17,985.60 (seventeen thousand, nine hundred eighty-five dollars and sixty cents) which meets all specifications as stated above. Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Computer Monitor Bid – The following bids were received for the purchase of one hundred thirty (130) computer monitors for the Obion County Central High School computer lab and the new Career Technology facilities at Obion County Central and South Fulton High Schools.

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|------------------------------------|---------------|
| 1. GovConnection | \$121.00 each |
| 2. CDW Government LLC | \$115.00 each |
| 3. Personal Computer Systems, Inc. | \$127.00 each |

Upon the recommendation of Mr. Huss, a motion was made by Mr. Lamb to approve the low bid of \$115.00 (one hundred fifteen dollars) each for the purchase of one hundred thirty (130) computer monitors as noted above. Mr. Fussell seconded the motion. **MOTION CARRIED.**

Consider/Approve Computer Server Bid – The following bids were received for the purchase of two (2) computer servers for the Technology and School Food Service Departments.

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|------------------------------------|------------|
| 1. GovConnection | \$4,473.00 |
| 2. CDW Government LLC | \$4,503.68 |
| 3. Personal Computer Systems, Inc. | \$4,887.00 |
| 4. MXN Corporation | \$4,909.00 |

Upon Mr. Huss' recommendation, a motion was made by Mr. Partin to approve the low bid of \$4,473.00 (four thousand, four hundred seventy-three dollars) from GovConnection for each computer server as specified. Mr. Lamb seconded the motion. **MOTION CARRIED.**

Consider/Approve the System's Family and Community Engagement Plan and Related Board Policies – In order to update the System's parental

involvement policies, Mr. Huss recommended the adoption of TSBA (Tennessee School Boards Association) revised policies (#4.502 and #4.5021). Upon his recommendation, a motion was made by Ms. Sanderson to approve on the first and final reading. Ms. Williams seconded the motion. **MOTION CARRIED.**

Consider/Approve Voluntary Early Retirement Incentive Program – After meeting with the Board Chair, Vice-Chair, and representatives from the Obion County Education Association, Mr. Huss stated that an agreement was reached to offer a voluntary early retirement incentive program (ERIP) to eligible teachers. Eligibility was defined as teachers who would have thirty (30) or more years of experience in education with at least fifteen (15) years of experience with the Board at the end of the 2010 – 2011 school year. If approved by the Board, the ERIP amount, \$7,500 (seven thousand, five hundred dollars), would be subject to withholdings as required by law. The window of eligibility would remain open for forty-five (45) days beginning on May 3, 2011 and ending on June 17, 2011. Those accepting the incentive would receive his/her check on or before June 30, 2011. Additionally, employees who accept the offer will have seven (7) days to revoke such acceptance. Upon Mr. Huss' recommendation of approval, Mr. Lamb made a motion to approve the voluntary ERIP as presented. Ms. Sanderson seconded the motion. **MOTION CARRIED.**

Consider/Approve Declaring Textbooks Surplus and Authorize Disposition by Most Economical Method – Upon the recommendation of Mr. Huss, a motion was made by Mr. Fussell to declare surplus old elementary and high school miscellaneous textbooks, including a large quantity of old math textbooks, and to dispose via the most economical method. Mr. Partin seconded the motion. **MOTION CARRIED.**

Consider/Approve Carpet Bid for Ridgemont Elementary Library – The following bids were received for the purchase of carpet for Ridgemont Elementary School Library:

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|-----------------------------|-------------|
| 1. Union City Carpet Center | \$12,471.57 |
| 2. The Color Shop | \$13,353.17 |
| 3. R & S Carpets, LLC | \$13,855.00 |

Upon Mr. Huss' recommendation, a motion was made by Ms. Sanderson to accept the low bid from Union City Carpet Center in the amount of \$12,471.57 (twelve thousand, four hundred seventy-one dollars and fifty-seven cents) for the purchase of carpet to be installed in the Ridgemont Elementary School Library, with bid to include installation and disposal of the old carpet. Mr. Lamb seconded the motion. **MOTION CARRIED.**

ANOUNCEMENTS

Mr. Larry Parks informed the Board that flooding has been reported in Obion, Will Dickerson Road, and Pleasant Valley Road, with flooding likely to occur in Rives. However, he stated that the flood situation is evaluated on a daily basis and only 4 or 5 children have been affected thus far.

With no further business, the meeting adjourned at 7:32p.m.

The entire meeting was recorded and stored as an electronic copy.

The minutes were taken and typed by Diane Terry.

Brian Rainey, Chairman

David W. Huss, Director of Schools